

Assessment Policy in a Nutshell

Formative and Summative Assessment

Formative assessments – help you to learn and the teachers to teach. Formative assessments are very important to your learning process, your ATL skills and will help you to do well in the summative assessments. You need to receive meaningful feedback.

Summative assessments show you and the teacher what you have understood of the unit or part of the unit you have been studying. These should be returned to you, marked in 10 working days. You will find the grades and feedback for these assessments on ManageBac. Any grades for group work will be awarded on an individual basis.

Inclusive assessment arrangements

You might need individual arrangements – these will be on your IEP. If the teacher forgets, remind them.

Managebac

All assessments should be posted on Managebac. Teachers are not just allowed to change the dates or to add dates, even if you ask them to. All your teachers come together to decide when to assess you and the IB Coordinator tries to make sure the work is spread out fairly and evenly.

If you feel that tasks are not divided evenly, or you are being treated unfairly, discuss this with your teacher, your mentor and your classroom representative. You will also be asked for feedback regarding these matters.

The Managebac colour coding should help you as well (see other side of sheet for this).

Preliminary sessions and E-assessments

These are important to show your progress. The Preliminary sessions will be graded summatively.

Predicted grades (MYP5, DP)

You may know what your predicted grades are. However, they may change! You may not negotiate your predicted grades.

Complete Assessment Portfolio

You need to complete all your assessments. If you fail to hand in an assessment you will receive a letter of concern. You may receive 2 letters of concern per term after this, then the matter escalates and the school speaks to you and your parents.

Catch-up sessions for any missed assessments will now take place on Friday afternoons from 4 – 6pm.

Home learning and independent study

Home learning should help you understand and further develop your understanding of what you are learning in the classroom and should not take up all your free time. Try and include fun activities that help you as well.

ManageBac: a colour code proposal



Green: events and normal (formative) homework.

Yellow: (Formative) ATL exercise.

Orange: (Summative) work done in class.

Red: (Summative) test/assignment done/prepared at home [Not more than three in a week].

Figure 19. A traffic light as an easy placeholder to symbolize the system of colour coding in ManageBac

Red: #ee1d24

Orange: #f16522

Yellow: #fff100

Green: #00a650